

Upper-Level Entry Door Replacement Application

**VOIE "Owner Option" Responsibilities Apply**

Installation of an "Owner Option Upper-Level Entry Door" replacement is allowed by The Village on Island Estates Condominium Association (VOIE), following these guidelines:

1. The upper-level door must be in strict accordance with the product and process set forth in this document.
2. The applicant agrees to provide a written description of the upper-level door to include product manufacturer, model, and part number. Brochure or sample product may be required.
3. The DOOR MUST BE HURRICANE IMPACT according to current Florida Building Code.
4. The application and upper-level door submittal MUST BE APPROVED BY THREE BOARD MEMBERS OF THE VOIE IN WRITING.
5. The applicant agrees to have the product installed by a licensed and insured contractor regularly engaged in this practice. A permit from the City of Clearwater is required before work can commence, and A COPY MUST BE SUBMITTED TO THE BOARD.
6. The applicant agrees to maintain the upper-level door and accepts responsibility for any leaks, water intrusion, or damage caused by the upper-level door or its installation.
7. The applicant agrees to hold the VOIE harmless and indemnify the VOIE for any damage, lawsuits, attorneys' fees and costs or repairs caused by the upper-level door or its installation. To include buildings, persons, or objects.
8. Actual installation shall be aesthetically and architecturally the same as all other upper-level doors and shall be approved by the VOIE Board of Directors. Any modifications to the buildings, as necessary for the installation, shall be repaired by the contractor or the applicant, and at the applicant's expense.
9. Legitimate safety restrictions that impair the installation, maintenance or use of the upper-level door provide reason for application denial. Examples include State of Florida Unified Building Code, local fire codes, proximity to power lines and the manufacturer's installation requirements that describe the proper method to secure and operate the door.

I understand that approval to make the following exterior modifications requires us to keep the UPPER-LEVEL DOOR replaced in good repair. I further understand that I will keep the item painted in the acceptable VOIE color scheme at my own expense and will have the exterior of upper-level door painted within 30 days of installation. I am aware that all maintenance of the UPPER-LEVEL DOOR AND SURROUNDING WOOD TRIM becomes the UNIT OWNER'S RESPONSIBILITY. The installation IS MY RESPONSIBILITY. I ACCEPT COMPLETE RESPONSIBILITY FOR THE UPPER-LEVEL ENTRY DOOR COST, INSTALLATION, PAINTING AND MAINTENANCE.

**I (applicant), \_\_\_\_\_, have read and understand the above referenced guidelines.**

**Applicant's Signature: \_\_\_\_\_**

**Owner's Signature: \_\_\_\_\_**

**Unit Number: \_\_\_\_\_ Date of Application: \_\_\_\_\_**

**VOIE Board Approval, (three required):**

**Director: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_**

**Director: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_**

**Director: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_**